



How To Study Abroad HTW Berlin

A Presentation by the International Office
2024



htw.

**Hochschule für Technik
und Wirtschaft Berlin**

University of Applied Sciences

A Semester
Abroad could
look like...

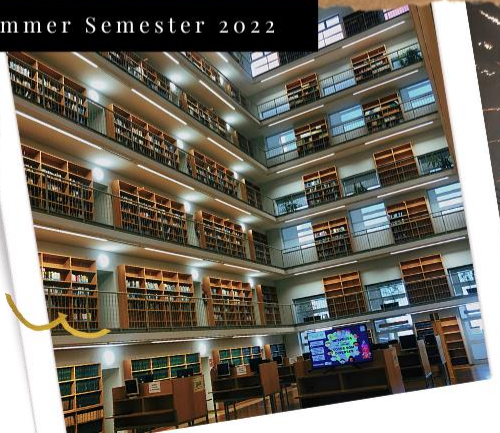
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SEMESTER ABROAD
VALENCIA

Summer Semester 2022

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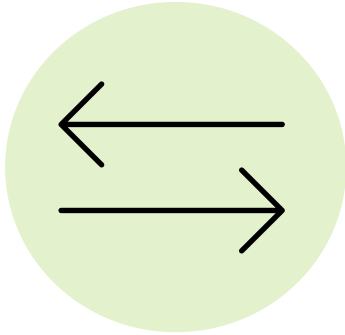
A world map with a light green background. Numerous small green dots are scattered across the map, representing exchange possibilities. The dots are most densely clustered in Europe and North America, with smaller clusters in South America, Asia, and Australia. The text 'HTW can offer ...' is positioned at the top center of the map.

HTW can offer ...

480 Exchange possibilities
in **45** Countries,
161 Partner institutions and
62 Study fields

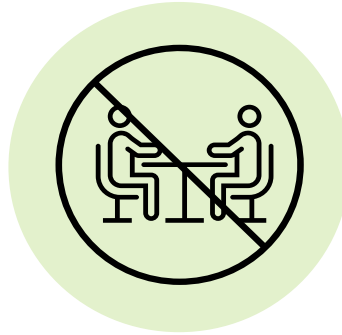
Three Possibilities

Student Exchange



Application for a direct partner school of my course.

No direct Partner



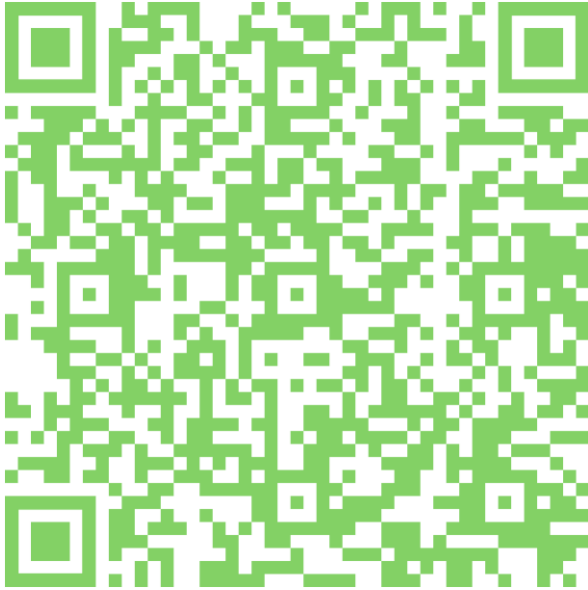
Application for a partner school of a different or similar degree program at the HTW.

Free Mover



Independent application to any (non-partner) university worldwide (with payment of tuition fees).

SCAN ME !



Mobility Online Portal

Find out which partner universities of the HTW are suitable for your study abroad and narrow down the desired countries and universities.

Joint- / Double Degree Programs

Joint Degrees enable students to participate in **fully integrated and coordinated** studies both at their home as well as at their host university, without an unnecessary extension of their study period.

Double Degrees

- Receival of two degrees - one from HTW & one from host institution (voluntary)
- Great opportunity to gain valuable international experience and improve intercultural and linguistic skills
- Increased employability and preparation for the diverse demands of the modern global working environment

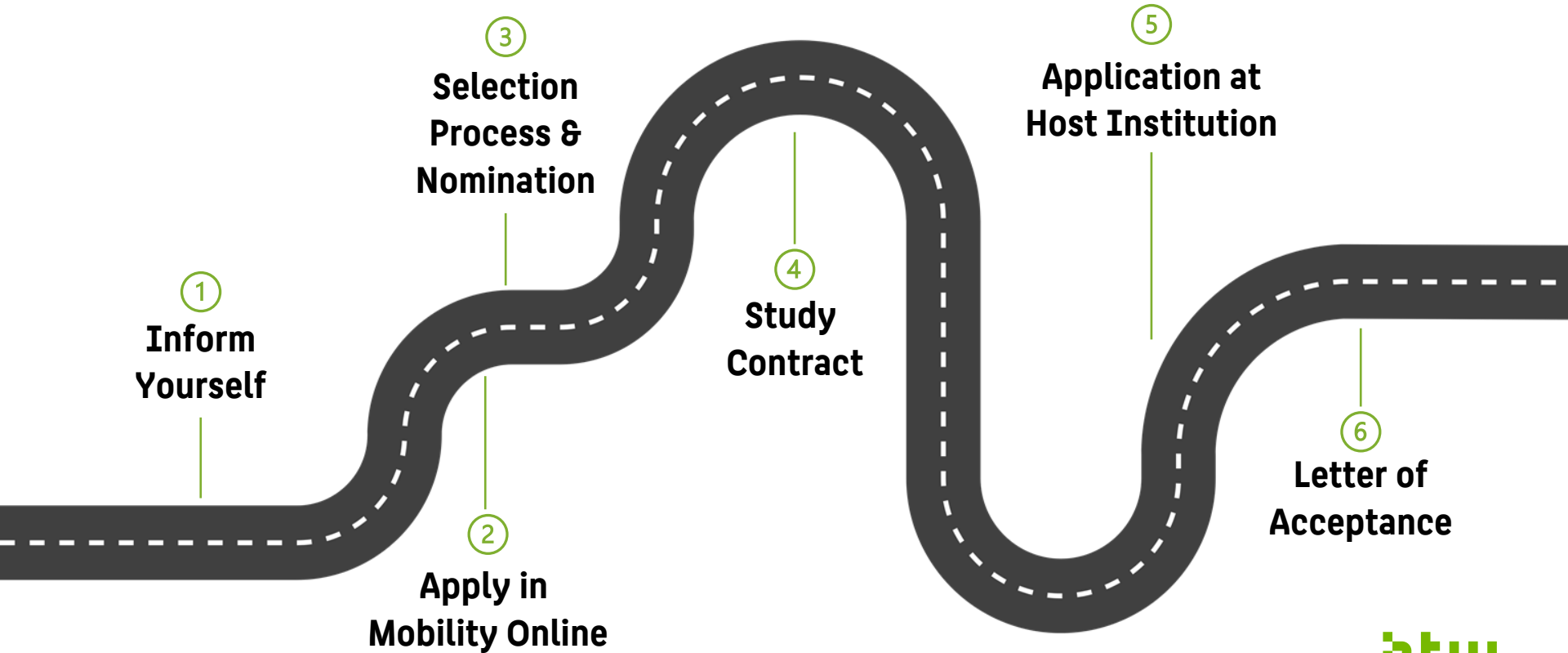
Double Degree Programs (BIB)

<https://bib.htw-berlin.de/studying/double-degree-programmes/>

1. **Otago University New Zealand**
2. **Helsinki Metropolia**
3. **BCIT - British Columbia Institute of Technology Canada**
4. **Universidad Zaragoza (UNIZAR)**
5. **Tec de Monterrey (TEC), Mexico**

1. The Application Process. What steps do I need to take?

Roadmap Abroad



① Inform Yourself

Where & when do I want to/ can I go?
What are the requirements? (*general/specific*)
Do I want to get courses accredited at HTW?
What is the course offering ?
What are the semester dates?
Funding?

HTW Website:



Guidebook (PDF):



Attention! Often semester dates at host universities differ from those at HTW Berlin:
Start of Summer Semester January / February & Start of Winter Semester August / September

Language Requirements

- English-taught programs:
 - at least GER B2.2
 - in Australia, Canada, New Zealand, USA:
at least GER C1
- French- taught programs: at least GER B2
- Italian-taught programs: at least GER B1
- Spanish- taught programs: at least GER B1

HTW Website:



Guidebook (PDF):



Attention! The required language level is set by the partner university and may vary. The above-mentioned language levels are for orientation purposes and are non-binding minimum requirements!

Other Requirements

Proof of completing at least 60 credits (ECTS)
before the start of your semester abroad!

HTW Website:



Guidebook (PDF):



② Application in Mobility Online

(Register up to three wishes → one offer)

Deadlines:

15th of January

for the following winter semester

31st of July

for the following summer semester



Mobility Online

Please find your partner universities and the application here!

Required Documents:

- Certificate of enrolment (LSF)
- Language certificate
- Grade Transcript of passed exams (LSF)
- Document of nationality (copy of ID-card or passport)

③ Selection Process & Nomination

When will I know more?

When applying for a **summer semester**, the selection process starts in **mid-August**. When applying for a **winter semester** from **mid-February**.

Selection Criteria:

1. Course & Level of study
2. Language Qualifications
3. Academic Achievements
4. Social Commitment

After the **declaration of acceptance** of the exchange place, you may only cancel in an emergency !

④ Study Contract

The examination and recognition of modules taken abroad is carried out exclusively by the examination board of your degree program!

Recommendation:

Next to the study contract, send the course descriptions of the modules you want to get accredited to your examination board (from HTW and the partner university)!

HTW Study Contract:



⑤ Application at Host University

Varies between host institutions:

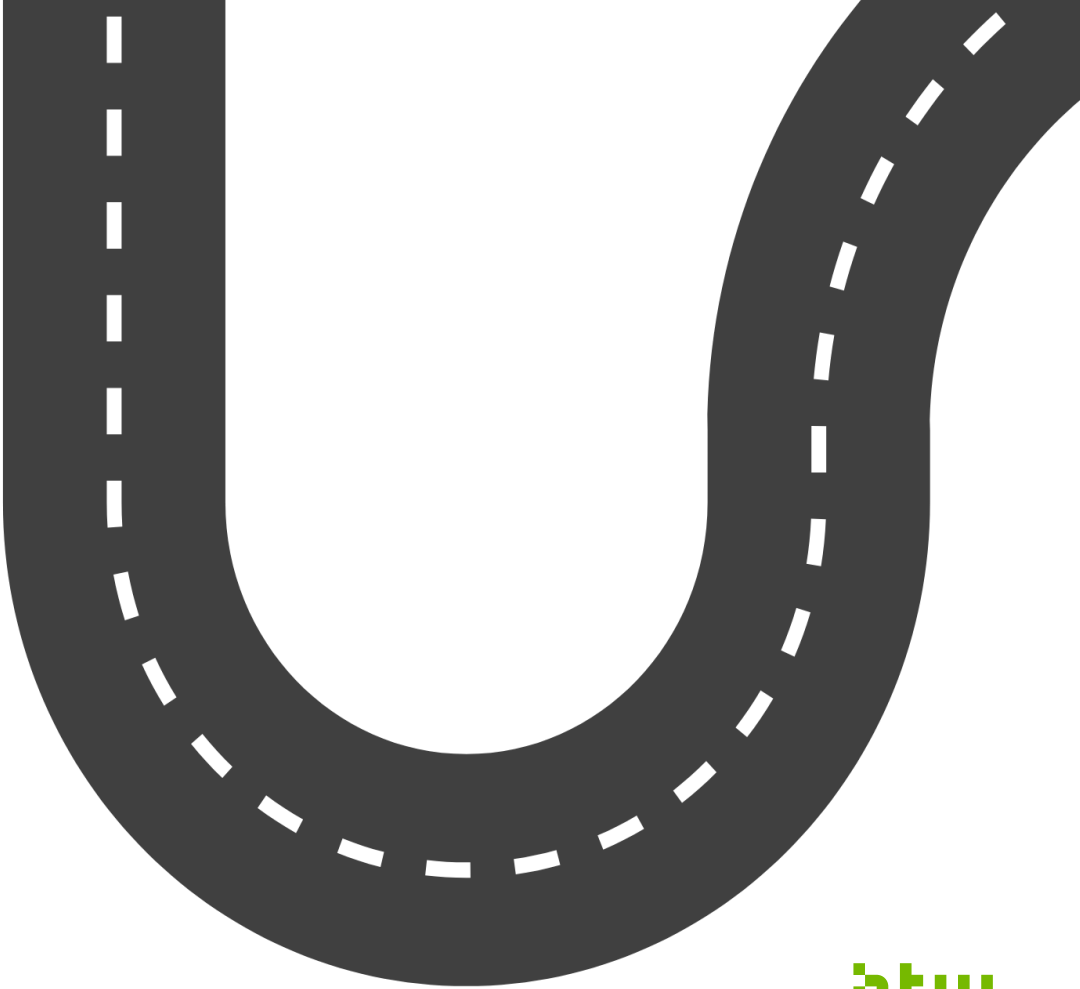
Application for Summer Semester

~ September – November

Application for Winter Semester

~ March – May

You must meet/have proof
of all the requirements set
by the host institution
latest by then!



⑥ Letter of Acceptance

Confirmation of receiving institution that you are accepted as an exchange student.



Some Key Remarks

- 1 Start early (especially if you want to get courses accredited)
- 2 Inform yourself on the HTW website & read the guidebook
- 3 Look at the host institution (& their specific requirements) in detail
- 4 Look at their website to find additional info about housing etc.
- 5 Reach out to the examination board & discuss course accreditation early
- 6 Take language course well in advance (if needed)

2. Funding. How can I finance my semester abroad?

Funding

Funding via the International Office of the HTW:

Exchange within the EU:



Exchange in Latin America, Asia, Africa, Eastern Europe:



Worldwide:

BAFöG-
Abroad

Attention! Exchange semesters in the USA, Canada, Australia and New Zealand cannot be funded.

Group	Countries	Funding 2023
Group 1	Denmark, Finland, Ireland, Iceland, Norway, Sweden	600 Euro/Month
Group 2	Belgium, France, Greece, Italy, Malta, Netherlands, Austria, Spain, Portugal, Cyprus	540 Euro/Month
Group 3	Bulgaria, Estonia, Croatia, Poland, Latvia, Türkiye, Lithuania, Slovenia, Czech Republic, Hungary, Slovakia	490 Euro/Month
+ TopUps	Green Travel Children, Disability, Employment, First-Academic	+ 50,- € + max. 4 additional Travel Days + 250,- € per month

DAAD/PROMOS Scholarship (Exchange outside of the EU)

- A minimum of a 2-months scholarship between 700€ and 1,100€ in total (depending on the countries' rate)
- Study abroad semester at world-wide partner universities, preferable in Asia, Africa or Latin- and Central America

BAFöG-Abroad

- The application must be submitted to the responsible state office about 6 months in advance
- Up to 5,600€ of tuition fees are reimbursed and there is a travel allowance of up to 1,000€
- Foreign BAFöG is not counted towards the domestic funding period

We are happy to help and support you along the way!



Jonas Udke



Rita Leuner

Q&A – Time for your Questions!

www.htw-berlin.de



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